

VC# \_\_\_\_\_



# PERMITTED USE VERIFICATION (PUV) CERTIFICATE

**APPLICATION FEE: \$242**



**Department of Development Support & Environmental Management**  
435 North Macomb St., 2nd FL  
Tallahassee, Florida 32301  
Phone: (850) 606-1300  
[www.leonpermits.org](http://www.leonpermits.org)

Date: \_\_\_\_\_

Tax Parcel I.D. Number: \_\_\_\_\_

(If not known, contact the Leon County Property Appraiser's Office at 850-606-6200)

Parcel Size (In Acres): \_\_\_\_\_

Parcel Street Address (If Any): \_\_\_\_\_

Zoning District: \_\_\_\_\_

Existing Use: \_\_\_\_\_

Is the Property Vested from the Comprehensive Plan?  Yes  No

(If yes, please attach a copy of the vested rights certificate to this application)

**Proposed Use:** (Be as Specific as Possible; Use Separate Sheet if Needed to Provide Narrative of Project)

(Please be aware that all parcels of land must be "legal lots of record", meaning that the parcel was created in accordance with Subdivision Regulations in effect at the time the parcel was created. For information on whether a parcel of land is a legal lot of record, contact the Leon County Development Services Division at 606-1300.)

Change of Use To: \_\_\_\_\_

New Structure/Addition: \_\_\_\_\_

Subdivision (Specify # of Lots): \_\_\_\_\_

**Non-Residential Use – Building Square Footage:**

Existing: \_\_\_\_\_

Proposed: \_\_\_\_\_

**Residential Use – Number of Dwelling Units:**

Existing: \_\_\_\_\_

Proposed: \_\_\_\_\_

**This Property is (or will be) served by (Check All That Apply):**

Sewage Disposal:  Septic Tank  Talquin Sanitary Sewer  City of Tallahassee Sanitary Sewer

Water System:  Private Water Well  Talquin Water  City of Tallahassee Water

(For information on the availability of sanitary sewer and/or potable water, please contact the City of Tallahassee Water and Sewer Department at 850-891-6155 or Talquin Electric Cooperative, Inc. at 850-627-7651).

Driveway Access:  Existing  Proposed Name of Roadway: \_\_\_\_\_

**Existing Land Uses Immediately Surrounding Subject Property:**

North: \_\_\_\_\_

East: \_\_\_\_\_

South: \_\_\_\_\_

West: \_\_\_\_\_

**Applicant Information:**

Name (Please Print): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Email Certificate  Mail Certificate  Pick Up Certificate  Fax Certificate

PLEASE NOTE: SUBMITTAL OF THIS APPLICATION WILL RESULT IN THE ISSUANCE OF A PERMITTED USE VERIFICATION CERTIFICATE. THE CERTIFICATE WILL INDICATE IF THE PROPOSED USE IS GENERALLY CONSISTENT WITH THE LEON COUNTY CODE OF LAWS. THE CERTIFICATE WILL ALSO INDICATE IF ADDITIONAL SITE AND DEVELOPMENT PLAN OR PERMITTING REVIEW IS REQUIRED TO DEVELOP THE PROPOSED USE. THE APPLICANT ASSUMES FULL RESPONSIBILITY FOR THE ACCURACY OF ALL INFORMATION PROVIDED, AND MAY BE REQUIRED TO FURNISH ADDITIONAL INFORMATION BEFORE A CERTIFICATE IS ISSUED. CLAIMS TO VESTED RIGHTS FROM THE COMPREHENSIVE PLAN MUST INCLUDE COPIES OF THE VESTING CERTIFICATE. SUBSEQUENT SITE AND DEVELOPMENT PLAN REVIEW AND/OR THE PRESENCE OF ENVIRONMENTAL CONSTRAINTS MAY LIMIT THE ABILITY TO CONSTRUCT THE FULL DEVELOPMENT DESCRIBED IN THE CERTIFICATE. A PERMITTED USE VERIFICATION CERTIFICATE IS AN ADMINISTRATIVE ACTION AND DOES NOT GRANT DEVELOPMENT APPROVAL OR PROVIDE THE APPLICANT WITH VESTED DEVELOPMENT RIGHTS. NO PERMITTED USE VERIFICATION APPLICATION AND/OR PERMITTED USE VERIFICATION CERTIFICATE SHALL BE THE BASIS FOR ANY CLAIMS OF ESTOPPEL OR VESTING AS AGAINST ANY LAND DEVELOPMENT REGULATIONS OR ZONING REGULATIONS, WHICH MAY BE ADOPTED ON OR AFTER THE DATE OF THE PERMITTED USE VERIFICATION APPLICATION AND/OR THE PERMITTED USE VERIFICATION CERTIFICATE.